## [INSERT BUSINESS NAME]

## DAILY RECONCILIATION

An optional useful tool to be used to balance at the end of a specified period.

**Week Ending From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Week Ending To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **EFTPOS** | **Cash** | **Petty Cash** | **Vouchers** | **Salon Total** | **+ Or -** | **Banking** |
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